



Admission Brochure for Post Graduate Programmes 2025-2026

Tata Institute of Social Sciences

(A Deemed to be University, Under Section 3 of the UGC Act, 1956)

(A Grant-in-Aid Institute under Ministry of Education, Government of India)

V.N. Purav Marg, Deonar, Mumbai 400 088

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(i) <http://admissions.tiss.ac.in>

(ii) <https://appln.tiss.ac.in> and

(iii) Admissions Helpline 22 - 25525252/ admissionsinfo@tiss.ac.in

Note:

1. If you have any questions or queries related to Admissions 2025 contact the Admissions Helpline at 022 - 25525252/ admissionsinfo@tiss.ac.in
2. The contents of this Admission Brochure are subject to modifications and will be communicated as applicable.

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ABOUT THE INSTITUTE

The Tata Institute of Social Sciences (TISS) was established in 1936 as the Sir Dorabji Tata Graduate School of Social Work. In 1944, it was renamed as the Tata Institute of Social Sciences. The year 1964 was an important landmark in the history of the Institute, when it was declared Deemed to be a University under Section 3 of the University Grants Commission Act (UGC), 1956, a Grant-in-Aid Institute under the Ministry of Education, Govt. of India.

Since its inception, the Vision of the TISS has been to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

Vision and Mission

Vision of the TISS has been to be an institution of excellence in higher education that continually responds to changing social realities through the development and application of knowledge, towards creating a people-centred, ecologically sustainable and just society that promotes and protects dignity, equality, social justice and human rights for all.

In pursuance of its vision and guiding principles, the Tata Institute of Social Sciences organises teaching programmes to facilitate the development of competent and committed professionals for practice, research and teaching; undertakes research; develops and disseminates knowledge; and reaches out to the larger community through extension, at the local, national, regional and international levels.

GENERAL INSTRUCTIONS FOR APPLYING TO P.G. PROGRAMMES THROUGH CUET-PG 2025

- **Admission to the PG programmes listed in this document are based on CUET-PG 2025 score (weightage 100%).**
- **There will be NO Extempore Reflection Test / Group Discussions/Online Personal Interviews.**
- **All rules related to reservations of seats under different categories and priorities will be applied for final seat allocation through the merit list/waitlist.**

The Ministry of Education and the University Grants Commission have mandated the National Testing Agency to conduct the Common University Entrance Test (CUET) for admission to Postgraduate Programmes in Central, State, and other participating Universities, Institutions, Organisations, and Autonomous Colleges (www.nta.ac.in). The CUET (PG) provides a single-window opportunity for all Postgraduate students seeking admission to any of the Central Universities (CUs) or other participating organisations, including State Universities, Deemed to be Universities, and Private Universities across the country.

In compliance with the above, the Tata Institute of Social Sciences (TISS) has organised the PG Admissions based on the CUET (PG) 2025 scores.¹ For applying for CUET 2025 please visit the NTA website link <https://exams.nta.ac.in/CUET-PG/>

The NTA has mapped the TISS PG Programmes to the respective question paper codes listed under Domain/General/Optional Languages. For registering for TISS PG Programmes 2025, the applicants are required to attend the examination for the respective PG Programme(s).

Other Instructions to apply for the PG programmes are as follows:

1. Candidates can apply for a maximum of three programmes across four campuses, namely Mumbai, Tuljapur, Hyderabad, and Guwahati.
2. Candidates are advised to make their choice of programmes carefully after reading the programme descriptions. Change of programmes will not be allowed once the admission is completed.
3. Candidates are requested to carefully read through the eligibility criteria before filling up the form. If the information pertaining to eligibility to respective programmes, provided by a candidate is

¹ Please note that for the following three management-related PG programmes, the admissions will be held separately based on CAT 2024 scores:

- Master of Arts in Human Resource Management & Labour Relations
- Master of Arts in Organisation Development, Change and Leadership
- Master of Hospital Administration

found to be incorrect or misleading at any point in time, their candidature/admission will be summarily cancelled. The Institute shall also reserve the right to take any legal action as deemed fit for any such act of misrepresentation or false declaration.

4. A candidate can apply for maximum THREE programmes and pay for each of those programmes in ONE online form. Candidates SHOULD NOT fill more than one online application form. If a candidate found to have filled more than one online application form, all applications will be cancelled.

Application Fee Payment

Mode of Payment			
No. of Programmes	Online Payment by Credit Card/Debit Card		
	General	OBC (NC)/EWS	SC/ST
Applying for 1 Programme	Rs. 900/- + Bank Charges	Rs. 600/- + Bank Charges	Rs. 500/- + Bank Charges
Applying for 2 Programmes	Rs.1,800/- + Bank charges	Rs. 1,200/- + Bank Charge	Rs. 1,000/- + Bank Charges
Applying for 3 Programmes	Rs. 2,700/- + Bank charges	Rs. 1,800/- + Bank Charge	Rs. 1,500/- + Bank Charges

Notes:

1. Payments made via demand draft, pay order, or any mode other than the above modes is not acceptable and the application will be rejected. No communication to this effect will be sent to such candidates.
2. Candidates applying online will be asked to choose between two modes of payment 'Cash' or 'Payment Gateway' in the online application form. If the preferred mode of payment is 'Cash', a payment challan must be downloaded from the 'Download Challan tab. The payment challan will have 3 copies. Deposit the cash amount mentioned on the challan in any branch of the State Bank of India. The bank will return two copies of the challan (Student Copy and TISS Copy) with the bank's seal, signature, and journal number on it. Candidates must scan the 'TISS Copy' of the challan, login back into the online application system, and upload it. If you have any questions or queries you can call the Admissions Helpline at 022 - 2552 5252.
3. In case of payment by cash deposit in an SBI branch, please note that the SBI will charge Rs. 50/- as their processing fee for each deposit, which cannot be adjusted against the application fee.
4. Candidates have to upload/attach relevant certificates strictly in the format mentioned here. Please refer to the table below for 'Certificates / Documents to be uploaded. The Institute also takes steps to have the Caste/Tribe/Non-creamy layer/ Income certificates verified by the competent authorities before and post-admission and those found to have submitted false documents at any stage of their study will be asked to leave the programme.

Certificates/Documents to be uploaded

Category	Documents
General	Photograph, Signature, TISS copy of challan (if paid by cash). If paid by online mode, payment receipt to be uploaded with application form.
SC / ST (Annual income less than Rs.2.5 lakhs)	Photograph, Signature, Caste / Tribe Certificate, TISS copy of challan (if paid by cash). Income certificate for the Financial Year 2024-25 issued by competent authority, e.g. Tahsildar/Naib Tahsildar, Block Development Officer, District Magistrate/Collector etc.
SC / ST (Annual income more than Rs. 2.5 lakhs)	Photograph, Signature, TISS copy of challan (if paid by cash), Caste/Tribe Certificate.
OBC(NC) (Non Creamy Layer) (Annual income less than Rs. 1 lakh)	Photograph, Signature, Other Backward Class (Non-Creamy Layer) certificate issued after 01-04-2025, by the District Magistrate / Deputy Commissioner / Tahsildar, TISS copy of challan (if paid by cash). Income Certificate for the financial year 2024-25 issued by competent authority, e.g. Tahsildar/Naib Tahsildar, Block Development Officer, District Magistrate/Collector etc.
OBC(NC) (Non Creamy Layer) (Annual income more than Rs. 1 lakh but less than Rs. 8 lakhs)	Photograph, Signature, TISS copy of challan (if paid by cash), OBC (Non-Creamy Layer) certificate issued on/after 01-04- 2025 by the District Magistrate / Deputy Commissioner / Tahsildar is Valid. ² OBC (NC) CERTIFICATE issued before April 1, 2025, will not be considered valid.
PWD	Photograph, Signature, TISS copy of challan (if paid by cash), and PWD certificate.
KM	Photograph, Signature, TISS copy of challan (if paid by cash), and KM certificate.
Armed Forces	Photograph, Signature, TISS copy of challan (if paid by cash), and Armed Force certificate

Note: For additional information on GOI-PMS eligibility, please click on the link <https://cccloud.tiss.ac.in/index.php/s/izzqnyinzVchgu2>

This information is also available on the Institute website under Equal Opportunity Centre and SC/ST & OPEM Cells <https://www.tiss.ac.in/view/6/SC/ST-And-EO-Cell/scst-opem-cells/>

- 27% of seats are reserved for Candidates belonging to Other Backward Classes (OBC - Non-Creamy Layer, Central List). At the time of giving admission to an OBC Candidate, the Institute will ensure that the caste is included in the Central List of OBC (the OBC status is to be determined on the basis of the Central List of OBCs (Govt. of India) notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes (available at the website http://ncbc.nic.in/backward_classes/index.html.) The certificate must mention non-creamy layer status of the Candidate (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93-Estt. (SCT) dated 15.11.1993). The OBC Candidates who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs only, shall be eligible to be considered for admission under the OBC category (Validity period of OBC certificate in respect of 'non-creamy layer' status of the Candidates as per DOPT Office Memorandum No. 36036/2/2013-Estt. (Res- I) dated 31 March 2016). The certificate should be issued after 31st March, 2025. It is a statutory obligation to fill all the seats reserved for OBC Candidates.

Deputed Candidates

Officers deputed by the Central and State Governments and autonomous organisations and other sponsored candidates aspiring to study in any of the Master's Degree programmes will have to undergo a Written Test / Online Personal Interview, as mandated by the respective School. It is not mandatory that the sponsored / deputed candidates have a CUET Score.

International Candidates

Admission of International Students to all the Master's Degree programmes offered by TISS will be done through the Office for International Affairs (OIA) of TISS. All foreign nationals (holding citizenship other than Indian or in addition to that of Indian) are eligible to apply as International Students. For detailed information on Eligibility, Selection Procedure, Fees and On-line Application Form etc. please visit the OIA website <https://admissions.tiss.ac.in/view/6/admissions/international-students/forms-and%20announcement/>

PROGRAMME SPECIFIC ELIGIBILITY AND INTAKE

MUMBAI CAMPUS

SCHOOL OF SOCIAL WORK

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
1	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Children and Families)	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-with-children-families/
2	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Criminology and Justice)	34	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-criminology-justice/
3	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Community Organisation and Development Practice)	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-community-organisation-developm/
4	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Disability Studies and Action)	20	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-disability-studies-action/
5	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Dalit and Tribal Studies and Action)	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-dalit-tribal-studies-and-action/
6	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Mental Health)	26	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-mental-health/
7	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Public Health)	26	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-public-health/
8	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Livelihoods and Social Entrepreneurship)	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-livelihoods-and-social-entrepre/
9	COQP11 HUQP21 HUQP18	Master of Arts in Social Work (Women-Centred Practice)	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-women-centred-practice/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF MANAGEMENT AND LABOUR STUDIES

Sr.No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
10	COQP12	Master of Arts in Social Entrepreneurship	45	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-social-entrepreneurship/
11	COQP12	Master of Arts in Labour Studies and Practice	26	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-labour-studies-and-practice/
12	COQP12	Master of Arts / Master of Sciences in Analytics (Self-Financed Programme)	34	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-arts-science-in-analytics/

Eligibility for Master of Arts in Social Entrepreneurship

- (1) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

Eligibility for Master of Arts in Labour Studies and Practice

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.

- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

Note: Sponsored candidates by Trade Unions should have experience in serving any trade union or workers organisation as functionary for a minimum period of two years. Such candidates will be exempted from CUET.

Eligibility for Master of Arts / Master of Sciences in Analytics (Self-Financed Programme)

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF HEALTH SYSTEM STUDIES

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
13	COQP11	Master of Public Health (Health Administration)	50	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-health-administration-mha/
14	COQP11	Master of Public Health (Social Epidemiology)	32	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-public-health-mph-in-social-epidemiology/
15	COQP11	Master of Public Health (Health Policy, Economics and Finance)	32	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-public-health-mph-in-health-policy-econo/

Eligibility

Candidates should have

- (i) successfully completed a three-year Bachelor's Degree in any discipline, or
- (ii) Bachelor's Degree in medicine, paramedical sciences, and another four-year programme in pharmacy, veterinary sciences, engineering, and law.
- (iii) Candidates who successfully completed all the requirements of their final year degree (including all examinations and internships).

SCHOOL OF DEVELOPMENT STUDIES

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
16	COQP11	Master of Arts in Development Studies	65	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-development-studies/
17	COQP11	Master of Arts in Women's Studies	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-womens-studies/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF EDUCATION

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
18	COQP11 COQP03 COQP15	Master of Arts in Education (Elementary)	35	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-education-elementary/
19	COQP11 COQP03 COQP16	Master of Arts in Education	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-arts-education/
20	COQP11 COQP16 COQP03	B.Ed-M.Ed	50	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/three-year-integrated-programme-in-bed-med/
21	COQP11 COQP15 COQP16	M.Ed	15	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/med-two-years-by-lateral-entry/
22	COQP15 COQP11 COQP12	Master of Arts in Education and Technology (Self-Financed Programme)	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-education-educational-technology/

Eligibility for Master of Arts in Education (Elementary)

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) This Programme is two year full-time offered in Blended mode .

Eligibility for Master of Arts in Education:

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) This Programme is two year full-time.

Eligibility for B.Ed-M.Ed

- (i) Candidates with an Undergraduate/Post Graduate degree in an academic discipline (Arts, Science, Commerce, Engineering, Medicine, Pharmacy, etc) from a university recognised by the UGC of India. They will be admitted to relevant Pedagogic Specialisation based on their academic disciplinary specialisation/major.
- (ii) Candidates with degrees in other vocational and professional courses are advised to contact us prior to application for the programme.
- (iii) The Programme is for Three-Years full-time with exit option after two years with BEd degree.

Eligibility for M.Ed.

- (i) Candidates with an Undergraduate/Post Graduate degree in an academic discipline (Arts, Science, Commerce, Engineering, Medicine, Pharmacy, etc.) along with a B.Ed/BEEd/BABEd/BscBEd/ITEP degree from a university recognised by the UGC of India.
- (ii) The Programme is of Two-Years full-time by Lateral Entry into B.Ed-M.Ed Programme.

Eligibility for Master of Arts in Education and Technology (Self-Financed Programme)

1. (a) 4 year undergraduate degree in any discipline (BTech/MBBS/BEEd/ BA or BSc with BEd/ BABEd/BscBEd/ ITEP, etc) OR 3 year undergraduate degree in any discipline (BA/BSc/ BCom, etc.) plus a Masters' degree in any discipline. OR 3 year undergraduate degree in any discipline (BA/BSc/BCom) plus a PG Diploma at level 6 or higher accruing a minimum of 160 credits combined at UG and PG levels.
 - (b) Desirable: Two years of work experience in the area of Education, Education Technology or Development Sector.
2. The Programme is a One-year full-time/part-time with Two-year flexible delivery option.

SCHOOL OF HABITAT STUDIES

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
23	COQP11 COQP 12	Master of Arts / Master of Science in Environment, Climate Change and Sustainability Studies	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-msc-in-climate-change-and-sustainability-studies/
24	COQP11	Master of Arts / Master of Science in Regulatory Policy and Governance	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-msc-in-regulatory-governance/
25	COQP11	Master of Arts / Master of Science in Water Policy and Governance	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-msc-in-water-policy-and-governance/
26	COQP11	Master of Arts / Master of Science in Urban Policy & Governance	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-msc-in-urban-policy-and-governance/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

JAMSETJI TATA SCHOOL OF DISASTER STUDIES

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
27	COQP12 COQP11 COQP09	Master of Arts / Master of Science in Disaster Management	40	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-msc-in-disaster-management/
28	COQP12	Master of Arts / Master of Science in Disaster and Climate Risk Assessment for Sustainability (Self-Financed Programme)	20	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/masters-programme-in-disaster-and-climate-risk-ass/

Eligibility

- (i) Candidates should have successfully completed Bachelor's (minimum of 3 or 4 years duration) or Master's Degree or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (ii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF HUMAN ECOLOGY

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
29	HUQP20	Master of Arts in Applied Psychology (Clinical and Counselling Practice)	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-arts-in-applied-psychology-clinical-and-/

Eligibility for Master of Arts in Applied Psychology (Clinical and Counselling Practice)

- (i) Candidates who have completed full time B.A./B.Sc. Honors in Psychology, in regular mode; Candidates who have completed full time B.A./B.Sc. General – with a minimum of three papers in Psychology, in regular mode.
- (ii) Candidates who have completed any Bachelor's Degree from a recognized University and have completed a University recognized one-year, part-time/full-time post-graduate diploma in counselling fulfilling the UGC criterion of a minimum of 40 credits (Distance and online diploma courses will not be considered).

SCHOOL OF MEDIA AND CULTURAL STUDIES

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
30	COQP17	Master of Arts in Media and Cultural Studies	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/school-of-media-and-cultural-studies/

Eligibility for Master of Arts in Media and Cultural Studies

Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.

CENTRE FOR LIBRARY AND INFORMATION MANAGEMENT STUDIES

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
31	COQP11	Master of Library and Information Science (MLISc)	15	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/master-of-library-and-information-science-mlis/

Eligibility for Master of Library and Information Science (MLISc)

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF LAW, RIGHTS AND CONSTITUTIONAL GOVERNANCE

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
32	COQP14	Master of Laws (LL.M) in Access to Justice	40	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/llm-in-access-to-justice/

Eligibility for Master of Laws (LL.M) in Access to Justice

- (i) 3-Year LL.B. after Graduation under 10+2+3 pattern or 5-year (Integrated) LL.B. under 10+2+5 pattern recognized by the Bar Council of India securing a minimum of 50% marks in the aggregate in LL. B. (45% in case of SC/ST).
- (ii) This is a one-year Full time Programme.

Note: Please refer page 23 for the details on

- a) Integrated MA in Public Policy and Governance, and L.L.M. in Law, and Social Sciences (Self-Financed Programme).
- b) M.A. in Public Policy and Law (Self-Financed Programme).

TISS TULJAPUR OFF-CAMPUS

SCHOOL OF RURAL DEVELOPMENT

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
33	HUQP21 HUQP22 HUQP20	Master of Arts in Social Work (Rural Development)	40	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-rural-development/

Eligibility for Master of Arts in Social Work (Rural Development)

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

TISS HYDERABAD OFF-CAMPUS

SCHOOL OF EDUCATIONAL STUDIES

Sr. No.	Test Paper Code(s)	Programme Name	Intake	Link to Programme Specific Information
34	COQP11 COQP03 COQP16	Master of Arts in Education	30	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-education/

Eligibility for Master of Arts in Education

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF GENDER AND LIVELIHOODS

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link for Programme Specific Information
35	COQP 11 HUQP06 HUQP22	Master of Arts in Livelihoods (Gender and Development)	25	https://admissions.tiss.edu/view/10/admissions/ma-admissions/master-of-arts-in-livelihoods-gender-and-developme/
36	COQP 11 HUQP06 HUQP22	Master of Arts in Livelihoods (Rural Development)	25	https://admissions.tiss.edu/view/10/admissions/ma-admissions/master-of-arts-in-livelihoods-rural-development/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF PUBLIC POLICY AND GOVERNANCE

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link for Programme Specific Information
37	COQP10 COQP11 HUQP22	Master of Arts in Cities and Governance (Self-Financed Programme)	30	https://admissions.tiss.edu/view/10/admissions/ma-admissions/master-of-arts-cities-and-governance/
38	COQP10 COQP11 HUQP22	Master of Arts in Natural Resources and Governance	30	https://admissions.tiss.edu/view/10/admissions/ma-admissions/ma-in-natural-resources-governance/
39	COQP10 COQP11 HUQP22	Master of Arts in Public Policy and Governance	30	https://admissions.tiss.edu/view/10/admissions/ma-admissions/ma-in-public-policy-and-governance/
40	COQP10 COQP11 HUQP22	MA in Public Policy and Law* (Self-Financed Programme)	15	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-public-policy-and-law/
41	COQP14	Integrated MA in Public Policy and Governance* and LLM in Law and Social Policy** (Self-Financed Programme)	15	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/integrated-programmes-in-ma-in-public-policy-and-g/

Notes: *Anchored by School of Public Policy and Governance, Hyderabad Campus.

** Anchored by School of Law, Rights and Constitutional Governance, Mumbai Campus.

Eligibility for MA Programmes

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

Eligibility for Integrated MA in Public Policy and Governance and LLM in Law and Social Policy

- (i) Degree in LLB.

TISS GUWAHATI OFF-CAMPUS

SCHOOL OF SOCIAL SCIENCES AND HUMANITIES

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
42	COQP11 SCQP11 COQP09	Master of Arts in Ecology, Environment and Sustainable Development	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-ecology-environment-and-sustainable-developm/
43	HUQP22 COQP11 HUQP18	Master of Arts in Sociology and Social Anthropology	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/ma-in-sociology-and-social-anthropology/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SCHOOL OF SOCIAL WORK

Sr. No.	Test Paper Code(s)	Programmes Name	Intake	Link to Programme Specific Information
44	HUQP21 COQP11 HUQP18	Master of Arts in Social Work (Community Organisation and Development Practice)	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-community-organisation-develo-2/
45	HUQP21 COQP11 HUQP18	Master of Arts in Social Work (Livelihoods and Social Entrepreneurship)	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-livelihoods-and-social-entrep-2/
46	HUQP21 COQP11 HUQP20	Master of Arts in Social Work (Counselling)	25	https://admissions.tiss.ac.in/view/10/admissions/ma-admissions/m-a-social-work-in-counselling/

Eligibility

- (i) Candidates should have successfully completed Bachelor's or Master's Degree of minimum of 3 or 4 years duration or its equivalent (under the 10+2+3 or 10+2+4 or 10+2+2+1 year bridge course pattern of study or any other pattern fulfilling the mandatory requirements of 15 years formal education) from a university recognized by the University Grants Commission (UGC) of India.
- (ii) At the time of applying candidates studying in 3-year degree programmes should have passed in all the subjects for the 1st to 4th semesters and candidates studying in 4-year degree programmes should have passed in all the subjects for the 1st to 6th semester.
- (iii) Until a candidate submits their degree certificate and final mark/grade sheet as evidence of having successfully completed the eligibility criteria by the given date, the admission offered will remain provisional.
- (iv) Eligibility, determined on the basis of information provided in the application, will be used for the final selection process.

SELECTION PROCEDURE AND ADMISSION RULES

Candidates are advised to read the guidelines given below before filling out the online application form.

Admission to the PG programmes listed in this document are based on CUET PG 2025 score (weightage 100%).

There will be NO Extempore Reflection Test/Group Discussions/ Online Personal Interviews

All rules related to reservations of seats under different categories and priorities will be applied for final seat allocation through the merit list/waitlist.

General Admission Rules

- Eligibility rules as specified for each programme by TISS will be strictly followed and will not be relaxed under any circumstances. Candidates should fulfill all the eligibility requirements as prescribed in each programme at the time of admission.
- It is the responsibility of the candidates to verify and confirm their eligibility for admission at TISS as per the admission notification. The Institute will not be able to verify their documents or eligibility until the time of document verification of the selected candidates as per the admission timeline.
- If the candidates whose qualifying examination is not recognized by UGC / TISS or any other appropriate body and if the same is found at any point of time during the admission process, the application/admission will be rejected without any intimation.
- TISS follows reservations under all categories as per the Government of India / University Grants Commission regulations on the matter.
- Officials from State and Central Government Department and Ministries can seek deputation to any programmes of study at TISS through their government support. The deputed/sponsored candidates must fulfill all eligibility requirements of the respective programme and be selected and recommended by the concerned ministry/department for the said study programme. The number of deputed candidates to be admitted to each programme is determined by the School/ Independent Centre. Each programme has specific procedures to admit deputed candidates, depending on the number of students it can accommodate. Deputed candidates from State and Central Government Department and Ministries should submit NOC from the employer along with the Application.
- All candidates are required to provide correct and precise information in the application form and verify the same before confirming the application and making the payment for the application fees.

- Candidates should provide a valid mobile number and email address same as given while registering for CUET (PG) 2025 and all the communication will be sent through their registered phone number and email id.
- After confirming the data filled in the application form, no changes will be allowed and in such cases the changes suggested will not be considered for any selection process for admission.
- Application fee once paid will not be refunded under any circumstances.
- Canvassing or influencing for admission at TISS through any forum will lead to rejection of application or disqualification of candidature.

Final Merit List / Wait List Preparation/Selection

- The Open Merit List (OML) will be prepared based on the aggregate mark obtained by the candidates for a specific programme without considering any reservation category. This provides an opportunity for candidates across all categories to get selected in the OML depending on their aggregate score.
- After considering candidates in OML, a separate Category-wise Merit List (CML) will be prepared for the number of seats reserved for each category as per the Government of India /University Grants Commission regulations on the matter. All reservation rules will be applied at the Final merit list/seat allotment stage.
- In case of a tie between two or more candidates with their aggregate final score, the following order will be used to rank the candidates.

Sl. No	The Situation of TIE in	Selection will be based on Higher
1	Final Score	CGPA of the Bachelor Degree

- Candidates can apply to maximum THREE programmes.
- Candidates who get selected for a particular programme must pay the fee and secure their admission to the respective programme.
- Candidates will be admitted to only ONE programme for which they have been selected and paid the requisite fee.
- The list of programmes indicated in the application form by the candidate at the time of filling online application form cannot be changed at any point after submission of the application form. Any request for change or modification in this regard shall not be entertained or responded to.
- A wait list for each programme will be prepared by following the same rules applied to the Open Merit List.
- The candidates are required to check their admission portal periodically to get the status of short-listing and instructions for further steps in the admission process if any.

- All selection status of admission including merit list, waiting list, and related information will be displayed in the admission portal.
- The application of the reservation process during this year would remain the same as in accordance with all statutory norms.
- The cut-off for different reserved categories will be different and no standard cut-off will be applied for all categories.
- The TISS admissions process is approved by the competent body of the Institute following all statutory provisions and government guidelines on the matter.
- Candidates are advised to refer to the Institute's admissions website only for information. Institute takes no responsibility for any other sources of information.

Pre-Admission Counselling Sessions

- Pre-Admission online Counselling Sessions will be organised by the respective Schools for all candidates shortlisted in the Open Merit List and subsequent Wait Lists.
- The Equal Opportunity Centre (EOC) of TISS will conduct counselling sessions specifically for all SC/ST/OBC(NC) candidates who have been shortlisted in the respective programmes. The objective of the counselling programme is to introduce the candidates to the facilities available for the eligible candidates at TISS. Candidates are encouraged to clarify their doubts and seek additional information from the resource persons who would lead the counselling session. The overall purpose is to build confidence about taking the TISS admission and study at TISS. All eligible candidates are encouraged to attend the counselling program since it does not involve a cost to the person and prepares the candidates to face the admission process confidently.

Admission / Document Verification

- All candidates selected for admission are required to report to the respective campuses for document verification and join the programme as per the admission timelines.
- Candidates selected for admission who do not report for admission on the stipulated date and time, forfeit their claim for admission. In such cases, the offer of admission shall stand cancelled and no correspondences in this regard shall be entertained.
- Candidates selected for admission are required to produce the original mark sheets/grade sheets/certificates of the qualifying examinations at the time of reporting for the admission, failing which candidates shall not be allowed to complete the admission process, and the offer of admission shall stand cancelled and no further correspondence in the matter shall be entertained.
- Only attested mark sheets/ grade sheets/ certificates downloaded from the internet shall be accepted at the time of admission.
- The candidates selected for admission should submit the original Migration Certificates from the Institution / University last attended at the time of admission. Candidate, who is not in the

position to submit the Migration Certificate at the time of admission, shall give an undertaking on prescribed proforma to submit the same by 31st October 2025, failing which the TISS reserves the right to cancel the admission of such candidates.

- Candidates currently employed and selected for the admission to any full-time course of study at TISS are required to produce leave sanction/ relieving order at the time of admission from their employer, permitting them to pursue their study at TISS for the duration of the course failing which the offer of admission shall stand withdrawn.
- All students are required to undergo compulsory medical check-ups by the Institute's Medical Officer and admission of candidates will be subject to fitness certification from the Medical Officer.
- If any discrepancy is found in the details provided in the application and the documents uploaded and submitted, the Institute has all the right to cancel the admission.

Admission will be cancelled/ suspended at any stage, in following cases:

- (a) The student does not fulfill the eligibility requirements
- (b) The student has used fraudulent means to secure admission
- (c) The student has made false or incorrect information in the application form.
- Any complaints/grievances/disputes related to admission must be filed within four months of the closing of admissions. Beyond this date, no queries will be entertained.
- The closing date for all admission in the TISS will be strictly as per the admission timeline notified, except those programme/ categories for which separate notifications are made. Any vacancy arising after the date of closing of admission shall not be filled.
- The student should submit all details pertaining to their Academic Bank of Credits (ABC ID)

Note: If the information provided by a candidate is found to be incorrect or misleading at any point in time, their candidature/admission will be summarily cancelled. The Institute shall also reserve the right to take any legal action as deemed fit for any such act of misrepresentation or false declaration.

PAYMENT/REFUND OF FEES

- The application fee once paid will not be refunded under any circumstances.
- No refund will be made in case of duplication of application forms and deletion of application after submission and payment of application fee.
- All admitted students are required to pay all the fees for all semesters through the Student Management System as per the fee payment schedule.
- Permanent employees of the Institute, their spouses, and any two children, are exempted from payment of tuition fees to undergo any programme of study at the Institute. This exemption will not be applicable for self-financing programmes.
- Non-payment of fees as per the fee payment schedule will lead to the removal of name from the rolls and such students will not be allowed to write the examinations.
- In case of withdrawal of admission by any admitted student, the refund of fees will be as per the schedule below;

Refund of fees

Sl. No.	Submission of withdrawal of admission to Academic Section	Percentage of Refund of Aggregate Fees*
1	15 days or more before the formally - notified last date of admission	100%
2	Less than 15 days before the formally -notified last date of admission	90%
3	15 days or less than after the formally notified last date of admission	80%
4	30 days or less, but more than 15 days, after the formally notified last date of admission	50%
5	More than 30 days after being formally notified last date of admission	0%

Note: *The above refund may be changed/modified/regulated as per the UGC/Government guideline issued from time to time, if any. Caution deposit will be refunded in full as and when the demand is raised as per the rules of the Institute.

1. In the case of (1) in the table above, a processing charge of not more than 5 % of the fees paid by the student, subject to a maximum of Rs. 5,000/- shall be deducted.
2. In normal circumstances, the refund will be completed within 30-45 days from the date of receiving a written application after completion of admission formalities.
3. Students / Candidates are advised to carefully preserve receipts of payments and deposits for any future reference.

RESERVATION POLICY

Reservation Policy for Mumbai, Tuljapur, and Hyderabad Campuses:

All rules related to reservations of seats under different categories and priorities will be applied only at the time of final seat allocation through merit list / wait list.

Reservation Policy for admission to the academic year 2025-2026 is as per Government of India requirements:

Scheduled Castes SC: 15% of the total seats.

Schedule Tribes ST: 7.5% of the total seats.

Other Backward Classes OBC (Non-Creamy Layers): 27% of the total seats.

The seats reserved for the SC/ST shall be filled by the SC/ST candidates only. However, in the case of non-availability of the eligible candidates, the reserved seats may be interchanged between the SC & ST. If still any seat remains unfilled, the same shall be left vacant.

The seats reserved for the OBCs shall be filled with the OBC candidates only. Only if OBC candidates possessing the minimum eligibility marks are not available in the OBC category then the vacant OBC seats shall be converted into General Category seats in accordance with the admission schedule notified by the Institute.

Reservation Policy for Economically Weaker Sections (EWS) Certificate

In accordance with the provisions of the Constitution (One Hundred and Third Amendment) Act 2019, and the reference of Ministry of Social Justice and Empowerment vide OM NO.20013/01/2018-BC-II dated: 17th January, 2019, enabling provision of reservation for the Economically Weaker Sections (EWS) who are not covered under the existing scheme of reservations for the Scheduled Castes, the Scheduled Tribes and the Socially and Educationally Backward Classes, it has been decided to provide reservation in admission to educational institutions subject to a maximum of ten percent of the total seats in each category.

Where, on a representation by any Central Educational Institution, the appropriate authority is satisfied that for reasons of financial, physical or academic limitations or in order to maintain the standards of education, the annual permitted strength in any branch of study or faculty of such institution cannot be increased for the academic session following the commencement of this Act, it may permit such institution to increase the annual permitted strength over a maximum period of two years beginning with the academic session following the commencement of this Act; and then, the extent of reservation for the Economically Weaker Sections shall be limited for that academic session in such manner that the number of seats made available to the Economically Weaker Sections for each academic session shall not reduce the number and the percentage of reservations provided for SC/ST/OBC categories.

Criteria of Income & Assets (EWS)

Persons who are not covered under the scheme of reservation for SCs, STs, and OBCs and whose family has a gross annual income below Rs.8.00 lakh (Rupees Eight lakh only) are to be identified as EWS for benefit of reservation. Income shall also include income from all sources i.e. salary, agriculture, business, profession, etc. for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWS, irrespective of the family income:-

- (i) 5 acres of agricultural land and above,
- (ii) Residential flat of 1000 sq. ft. and above,
- (iii) Residential plot of 100 sq. yards and above in notified municipalities;
- (iv) Residential plot of 200 sq. yards and above in areas other than the notified municipalities.
 - The property held by a "Family" in different locations or different places/ cities would be clubbed while applying the land or property holding test to determine EWS status.
 - The term "Family" for this purpose will include the person who seeks the benefit of reservation, his/her parents and siblings below the age of 18 years as also his/ her spouse and children below the age of 18 years.
 - Income and Asset Certificate Issuing Authority and Verification of Certificate (EWS):
 - The benefit of reservation under EWS can be availed upon the production of an Income and Asset Certificate issued by a Competent Authority. The Income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in Annexure-4 shall only be accepted as proof of the candidate's claim as belonging to EWS:-
- (i) District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy Commissioner/ 1st class Stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka Magistrate/ Executive Magistrate/ Extra Assistant Commissioner
- (ii) Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- (iii) Revenue Officer not below the rank of Tehsildar and Sub-Divisional Officer or the area where the candidate and/or his family normally resides.
 - The Appointing Authorities/ Admitting Universities should, in the offer of Appointment/ Admission to the candidates claiming to be belonging to EWS, include the following clause:-
 - "The Appointment/ Admission is provisional and is subject to the Income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake/false the Services/ Admission will be Terminated/ Cancelled forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate."
 - The Appointing Authority/ Admitting Universities should verify the income and asset certificate submitted by the candidate through the certificate issuing authority.

Reservation Policy for the Guwahati Campus:

- TISS Guwahati is meant to serve the eight states in North-Eastern India and thus reserves 66% of the seats for candidates from these states. A specific quota is allotted for each of the eight states, and seat allotment for each of the states will be governed by the reservation policy of the respective state.
- The remaining 34% of the seats are for the candidates from rest of India. The GoI reservation policy will be applicable to this 34% of the seats.

SUPERNUMERARY QUOTA

Persons with Disability

As per the Government of India, Persons with Disabilities Act, 2016, 5% of seats are reserved for persons with disabilities in admission requirements. The five categories of disabilities are:

1. Physical disability

A. Locomotor disability (a person's inability to execute distinctive activities associated with movement of self and objects resulting from affliction of the musculoskeletal or nervous system or both), including—

- (a) "*leprosy cured person*" means a person who has been cured of leprosy but is suffering from—
 - (i) loss of sensation in hands or feet as well as loss of sensation and paresis in the eye and eye lid but with no manifest deformity;
 - (ii) manifest deformity and paresis but have sufficient mobility in their hands and feet to enable them to engage in normal economic activity;
 - (iii) extreme physical deformity as well as advanced age which prevents him/her from undertaking any gainful occupation and the expression "*leprosy cured*" shall be construed accordingly;
- (b) "*cerebral palsy*" means a Group of the non-progressive neurological condition affecting body movements and muscle coordination, caused by damage to one or more specific areas of the brain, usually occurring before, during, or shortly after birth;
- (c) "*dwarfism*" means a medical or genetic condition resulting in an adult height of 4 feet 10 inches (147 centimeters) or less;
- (d) "*muscular dystrophy*" means a group of hereditary genetic muscle diseases that weakens the muscles that move the human body and persons with multiple dystrophy have incorrect and missing information in their genes, which prevents them from making the proteins they need for healthy muscles. It is characterised by progressive skeletal muscle weakness, defects in muscle proteins and the death of muscle cells and tissue;

- (e) *"acid attack victims"* means a person disfigured due to violent assaults by throwing acid or a similarly corrosive substance.

B. Visual impairment—

- (a) *"blindness"* means a condition where a person has any of the following conditions, after best correction—
 - (i) total absence of sight; or
 - (ii) visual acuity less than 3/60 or less than 10/200 (Snellen) in the better eye with best possible correction; or
 - (iii) limitation of the field of vision subtending an angle of less than 10 degrees.
- (b) *"low-vision"* means a condition where a person has any of the following conditions, namely:—
 - (i) visual acuity not exceeding 6/18 or less than 20/60 upto 3/60 or upto 10/200 (Snellen) in the better eye with best possible corrections; or
 - (ii) limitation of the field of vision subtending an angle of less than 40 degrees up to 10 degrees.

C. Hearing impairment—

- (a) *"deaf"* means persons having 70 DB hearing loss in speech frequencies in both ears;
- (b) *"hard of hearing"* means a person having 60 DB to 70 DB hearing loss in speech frequencies in both ears;

D. *"speech and language disability"* means a permanent disability arising out of conditions such as laryngectomy or aphasia affecting one or more components of speech and language due to organic or neurological causes.

2. Intellectual Disability

A condition characterised by significant limitations both in intellectual functioning (reasoning, learning, problem-solving) and in adaptive behavior which covers a range of everyday, social and practical skills, including—

- (a) *"specific learning disabilities"* means a heterogeneous group of conditions wherein there is a deficit in processing language, spoken or written, that may manifest itself as a difficulty to comprehend, speak, read, write, spell, or do mathematical calculations and including such conditions as perceptual disabilities, dyslexia, dysgraphia, dyscalculia, dyspraxia, and developmental aphasia;
- (b) *"autism spectrum disorder"* means a neuro-developmental condition typically appearing in the first three years of life that significantly affects a person's ability to communicate, understand relationships and relate to others, and is frequently associated with unusual or stereotypical rituals or behaviors.

3. Mental Behavior

“Mental illness” means a substantial disorder of thinking, mood, perception, orientation, or memory that grossly impairs judgment, behavior, capacity to recognise reality, or ability to meet the ordinary demands of life, but does not include retardation which is a condition of arrested or incomplete development of mind of a person, specially characterised by sub normality of intelligence.

4. Disability caused due to

(a) chronic neurological conditions, such as—

- (i) “*multiple sclerosis*” means an inflammatory, nervous system disease in which the myelin sheaths around the axons of nerve cells of the brain and spinal cord are damaged, leading to demyelination and affecting the ability of nerve cells in the brain and spinal cord to communicate with each other;
- (ii) “*Parkinson’s disease*” means a progressive disease of the nervous system marked by tremors, muscular rigidity, and slow, imprecise movement, chiefly affecting middle-aged and elderly people associated with degeneration of the basal ganglia of the brain and a deficiency of the neurotransmitter dopamine.
- (b) Blood disorder—
 - (i) “*hemophilia*” means an inheritable disease, usually affecting only male but transmitted by women to their male children, characterised by loss or impairment of the normal clotting ability of blood so that a minor wound may result in fatal bleeding;
 - (ii) “*thalassemia*” means a group of inherited disorders characterised by reduced or absent amounts of hemoglobin.
 - (iii) “*Sickle cell disease*” means a hemolytic disorder characterised by chronic anemia, painful events, and various complications due to associated tissue and organ damage; “hemolytic” refers to the destruction of the cell membrane of red blood cells resulting in the release of hemoglobin.

5. Multiple Disabilities

(More than one of the above-specified disabilities) including deaf-blindness which means a condition in which a person may have a combination of hearing and visual impairments causing severe communication, developmental, and educational problems.

6. Any Other Category as May be Notified by the Central Government

This provision is applicable if the candidate suffers from any of the listed disabilities to the extent of not less than 40% as certified by medical authority as prescribed and explained in the said Act.

Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrant)

The concession for the wards of Kashmiri Migrants and Kashmiri Pandit / Kashmiri Hindu Families (Non-Migrants) living in Kashmir valley for admission in Higher Education Institutions:

The Ministry's letter No. 3-1/2012-NER dated 12.03.2015 and 22.07.2016, it has been decided to allow the following concessions to the wards of Kashmiri Migrants as well as Kashmiri Pandits / Kashmiri Hindu Families who are living in the Kashmiri Valley, in the matter of their admission in the educational institutions from the academic year 2020-21 and onwards till further orders:

- (1) Relaxation in cutoff percentage up to 10% subject to minimum eligibility requirement.
- (2) Increase in intake capacity up to 5% course-wise.
- (3) Reservation of at least one seat in merit quota in technical/professional institutions
- (4) Waiving off domicile requirements for Kashmiri Migrants only. Kashmiri Pandits / Kashmiri Hindu families (Non-Migrants) living in the Kashmiri Valley need a domicile certificate.

Armed Forces

Reservation of 5% seats (supernumerary quota) for Children/widows of personnel Armed Forces killed/ disabled in action during the hostilities in the following priority:-

Priority I: *Widows/wards of Defense personnel killed in action.*

Required Certificate: Proof in Original.

Priority II: *Wards of disabled in action and boarded out from service.*

Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Services.

Priority III: *Widows/wards of Defense personnel who died while in service with death attributed to military service.*

Required Certificate: Original death certificate clearly indicating the cause of death is attributable to Military Service.

Priority IV: *Wards of disabled in service and boarded out with disability attributable to military service.*

Required Certificate: Original disability certificate clearly indicating the disability is attributable to Military Service.

Priority V: *Wards of Ex-servicemen and Serving Defense Personnel who are in receipt of Gallantry Awards.*

- i) Param Vir Chakra
- ii) Ashok Chakra
- iii) Maha Vir Chakra
- iv) Kirti Chakra
- v) Vir Chakra
- vi) Shaurya Chakra
- vii) Sena, Nau Sena, Vayu Sena Medal
- viii) Mention-in-Despatches

Required Certificate: Proof of award in Original.

Priority VI: Wards of Ex-servicemen.

Required Certificate: Original ex-servicemen Identity Card/discharge book/PPO (Pension Payment Order).

Priority VII: Wives of:

- i) Defense personnel disabled in action and boarded out from service.
- ii) Defense personnel disabled in service and boarded out with disability attributable to military service.
- iii) Ex-Servicemen and serving personnel who are in receipt of Gallantry Awards.

Required Certificate: Proof of award in Original.

Priority VIII: Wards of serving Personnel.

Required Certificate: Original Service Identity Cards and Dependent Card/Certificate issued by the Competent Authority.

Priority IX: Wives of Serving Personnel.

Required Certificate: Original Service Identity Cards and Dependent Card/Certificate issued by the Competent Authority.

REQUIREMENTS FOR CERTIFICATES BY PWD AND KM

Persons with Disabilities (PWD)

As per Government of India requirement: the provisions under section 32 of Persons with Disabilities Act, 2016, 5% seats are reserved for persons with disabilities in admission requirements. The categories of disabilities are:

- (a) Low-vision/blindness,
- (b) Deaf and hard of hearing, and
- (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victim and muscular dystrophy
- (d) Autism, intellectual disability, specific learning disability and mental illness
- (e) Multiple disabilities from amongst persons under clauses (a) to (d) including deaf-blindness in the category identified for each disabilities.

This provision is applicable if the candidate suffers from any of the listed disabilities to the extent of not less than 40% as certified by medical authority as prescribed and explained in the said Act.

Kashmiri Migrants Seats (KM)

The Candidates seeking admission under Kashmiri Migrants seats should submit attested copies of the following documents along with the Application Form:

- i. Certificate of registration as Kashmiri Migrants issued by the Relief Commissioner, Jammu or Divisional Commissioner, Delhi to establish the status of the applicant as registered migrants.
- ii. Provisional or Senior School Certificate examination recognized as equivalent thereto.
- iii. Mark-sheet of the Senior School Certificate Examination or an examination recognized as equivalent thereto.
- iv. Secondary School Examination or an examination recognized as equivalent thereto (showing the Date of Birth).
- v. Proof of property in Kashmir of the parent of the candidate.
- vi. Proof of current residence such as Ration Card, Photo Identity Card issued by the Election Commissioner, Driving License etc.

INFORMATION FOR CANDIDATES BELONGING TO RESERVATION CATEGORIES

Facilities provided for eligible SC/ST/OBC(NC) for PG Programmes

ESTABLISHMENT OF SC/ST CELL AND EO CELL AT TISS: In 1986, TISS set up a Student Services Cell with financial assistance from the then Ministry of Welfare, Government of India, to assist SC and ST students in improving their academic performance and optimising their personal and social development. In 1988, the Institute obtained the approval of the UGC to set up a Special Cell for SCs and STs, which began functioning from 1989. The 1998 UGC Guidelines directed all educational institutions and Universities receiving grant-in-aid from the UGC to establish Cells not only for the SCs and STs, but also for Other Backward Classes (OBCs), Persons with Disability (PWD), and religious minorities. The purpose of these Cells was to help the University/ Colleges/ Institutions concerned implement the reservation policy with regard to admission of students, as well as recruitment of teaching and non-teaching staff at various levels. With a view to accommodate all this under one umbrella and for better coordination and functioning, the Social Protection Office (SPO) of TISS was established in 2012. The SPO was managed by a faculty member designated as Liaison Officer-cum-Dean. In 2018, based on meetings with the National Commission of Scheduled Tribes, the Institute decided to divide the work of the SPO into two different Cells, viz., the SC/ST Cell to deal with the issues of the SC and ST students, teaching and non-teaching staff, and the Equal Opportunity Cell to deal with the issues of OBCs, Religious Minorities, PWD, Kashmiri Migrants and kin of Armed Forces. The Cells have a common Standing Advisory Committee, but function under their own exclusive Liaison Officers (LOs). Both these Cells deal with the issues and concerns of students and staff belonging to the reserved category at the Main Campus in Mumbai, as well as the three Off-campus of TISS at Tuljapur, Guwahati and Hyderabad. Each Off-Campus has a faculty nominated as the Convener of the SC/ST Cell and EO Cell, who work in coordination with the LOs of the SC/ST Cell and EO Cell at the Mumbai Campus.

Post-Admission Orientation

All students admitted to various programmes are provided post-admission orientation at the beginning of the academic session. The main focus is to orient them to the curriculum outline, information on Foundation Courses and core and optional courses and guidance in the selection of optional courses. Tata Institute of Social Sciences campuses in Mumbai, Tuljapur, Guwahati, and Hyderabad show a high level of diversity with students coming from diverse social, ethnic, and economic backgrounds from almost all States and Union Territories. The campuses value and respect diversity and expects all students to confirm to basic values. The students from all categories are provided with information on various facilities available on the campuses.

Criteria for Eligible SC/ST/OBC (NC) Candidates for a reservation:

The statutory lists of the Scheduled Castes and the Scheduled Tribes, in pursuance of Articles 341 and 342 of the Indian Constitution, were notified for the first time under the Constitution (Scheduled

Castes) Order, 1950 and the Constitution (Scheduled Tribes) Order, 1950. For the benefit of reservation of the seats of SC, ST, and OBC(NC), it is the candidates' duty to provide the right certificate of the Caste/Tribe/OBC (NC) issued by competent authority, not below the rank of SDM (Sub-Divisional Magistrate) or of the Tehsil or Revenue Department. TISS considered only the central list of the SC, ST, and OBCs. For the sample of Caste/Tribe/OBC(NC), you can refer to the formats given in the relevant Annexures .

Fees, Scholarships, Loans and Student Aid Policy for Students taking admission in TISS:

Eligible SC and ST candidates whose parent's/ guardian's income is less than 2.5 lakhs have to pay the basic fees (including Hostel and Dining Hall). Thereafter they can approach for Scholarship from their respective States if they fulfill the criteria for the award of the Govt. of India Post Matric Scholarship. If any eligible student fails to fill the form of Gol-PMS then he/she will have to pay full fees of the programme to the Institute.

All SC and ST Gol-PMS (Government of India's Post Matric Scholarship) eligible students getting deferment in the payment of the fee of the heads are covered under the said scheme. Respective state governments credits the scholarship amount into the bank account of the students (DBT system). The students are required to remit the same amount to the Institute account immediately.

All candidates selected for programs at TISS are required to pay fees and various other charges/ funds as given in the Fee Chart (please see below table) at the time of taking admission:

Fee Exemption Under Gol-PMS (Academic Year 2025-26) Category

Category	Income Limit (annually)	Fee Exception	Hostel	Dinning Hall
SC (All States)	Less than Rs. 2.50 lakhs	Refer to the Fee Chart* Below	Not Exempted	Not Exempted
ST (All States)	Less than Rs. 2.50 lakhs	Refer to the Fee Chart* Below	Not Exempted	Not Exempted
OBC(NC)* (Including SBC, NTs DNTs from Maharashtra State)	Less than Rs.1 lakh	Not Exempted	Not Exempted	Not Exempted

** Scholarship applications for OBC(NC) eligible students will be processed by the SC/ST & EO Cell Office and any amount received by the Institute will be reimbursed to students as given below.

Fee Structure for Eligible SC/ST GOI-PMS Students (Basic Fees)

Component	All Masters Programme			
	Semester			
	I	II	III	IV
Health Care Fund	2000	0	2000	0
Students' Union Fund	500	500	500	500

Component	All Masters Programme			
	Semester			
	I	II	III	IV
Other Charges (ID Card, Convocation & misc.)	2500	0	0	0
Alumni Fund	0	500	0	0
Caution Deposit	2500	0	0	0
Total Course Fee	7500	1000	2500	500
Hostel and Dining Hall Charges				
Hostel & Electricity Charges	18000	18000	18000	18000
Dining Hall (Advance) Charges	20000	20000	20000	20000
Total Charges	38000	38000	38000	38000

- (i) Please link your Saving Bank Account (any Bank/Branch) with your Aadhar Card Number to the said account to make it an (Aadhar Enabled Account- AEA) and also link your Aadhar Card to your mobile number for availing the scholarship benefits.
- (ii) After joining the programme, a copy of the Aadhar Enabled Account (AEA) Passbook, Mobile No., E-mail ID, and Self-attested photocopy of the Aadhaar Card shall necessarily be submitted to the SC/ST & EO Cell.

IMPORTANT:

- a) Eligible SC and ST candidates whose parent's/ guardian's income is less than 2.5 lakhs have to pay the basic fees (including Hostel and Dining Hall). Thereafter they can approach for Scholarship from their respective States if they fulfill the criteria for the award of the Govt. of India Post Matric Scholarship. If any eligible student fails to fill the form of Gol-PMS then he/she will have to pay full fees of the programme to the Institute. All SC and ST Gol-PMS (Government of India's Post Matric Scholarship) eligible students getting deferment in the payment of the fee of the heads are covered under the said scheme. Respective state governments credits the scholarship amount into the bank account of the students (DBT system). The students are required to remit the same amount to the Institute account immediately. All candidates selected for programs at TISS are required to pay fees and various other charges/ funds as given in the Fee Chart (please see below table) at the time of taking admission:
- b) Students who are eligible for Government of India Post-Matric Scholarships (Gol-PMS) are required to apply as per the procedures of the State Governments and Union Territory concerned and secure, fill and submit scholarship applications ON TIME. The Institute SC/ST Cell Office will help in submitting online the Scholarship Forms but the students would be responsible for applying and doing the necessary follow-up.
- c) Students are also responsible for renewing their Scholarship application as per the Government of India norms. Failure to renew scholarships may result in economic hardships and problems in completing coursework. Institute will not be responsible for any adverse impact on course completion due to this.
- d) This fee structure is not applicable to Self-Financing Programmes and B.Ed-M.Ed Programme.

*Institute reserves the right to revise the Fees Structure if necessary.

Kindly Note:

TISS offers 'student aid' for those with financial needs. Arrangements are also made with nationalized banks to facilitate student educational loans. The Office of the Students Affairs will anchor these processes and candidates facing financial hardships are advised to avail of an educational loan to pay fees. Securing Scholarships / Loans will be the sole responsibility of the candidates and the Institute will not be responsible for ensuring the grant of the release of loans by the Bank. Candidates can start repaying the loan taken after they have got a job (after getting their degree) or within one year of graduating (whichever is sooner).

If you have any questions or queries, you can call the Admissions Helpline on 022 - 25525252

ANNEXURES

ANNEXURE 1

Format for SC/ST Certificate

All SC/ST Candidates are required to submit their Caste Certificate in the prescribed format only.

Sample Form of Caste Certificate to be produced by the Candidates Belonging to SC/ST Categories
Form of Certificate as prescribed in M.H.A, O.M. NO.42/21/49-N.G.S., dated 28-1-1952 as revised in Dept. of Per. & A.R., Letter No.36012/6/76-Estt. (S.C.T.), dated 29-10-1977, to be produced by a candidate belonging to a Scheduled Caste or Scheduled Tribe in support of his claim.

FORM OF CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimathi*/Kumari* _____
Son/daughter* of _____ of village/town* _____ in
District/Division* _____ of the State/Union Territory* _____ belongs to the _____
Caste/ Tribe* which is recognized as a Scheduled Caste Scheduled Tribe*

Under: *The Constitution (Scheduled Castes) Order, 1950.

*The Constitution (Scheduled Tribes) Order, 1950.

*The Constitution (Scheduled Castes) (Union Territories) Order, 1951.

*The Constitution (Scheduled Tribes) (Union Territories) Order, 1951.

(As amended by the Scheduled Castes and Schedules Tribes Lists (Modification Order) 1956, the Bombay Reorganization Act, 1960, the Punjab Reorganization Act, 1966, the State of Himachal Pradesh Act, 1970, the North-Eastern Areas (Reorganization) Act, 1971 and the Scheduled Castes and Schedules Tribes Orders (Amendment) Act, 1976.)

*The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956;

*The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959, as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976;

*The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962;

*The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962;

*The Constitution (Pondicherry) Scheduled Castes Order, 1964;

*The Constitution (Uttar Pradesh, Scheduled Tribes Order, 1967;

*The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968;

*The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968;]

*The Constitution (Nagaland) Scheduled Tribes Order, 1970; *The Constitution (Sikkim) Scheduled Castes Order, 1978; *The Constitution (Sikkim) Scheduled Tribes Order, 1978; *The Constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989. *The Constitution (Scheduled Castes) Order (Amendment) Act, 1990. *The Constitution (Scheduled Tribes) Order Amendment Act, 1991. *The Constitution (Scheduled Tribes) Order Second Amendment Act, 1991.

**This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimathi* _____ father/mother* of Shri/Shrimathi/Kumari* _____ of village/town* _____ in District/Division* _____ of the State/Union Territory* _____ who belong to the Caste/Tribe* which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* _____ issued by the _____ dated _____.

Shri/Shrimathi*/Kumari* _____ and/or* his/her* family ordinarily reside(s) in village/town* _____ of _____ District/Division* of the State/Union Territory* of _____.

Signature _____

Designation _____

(With seal of office) State/Union Territory

Place: _____

Date: _____

Note: The term "Ordinarily resides" used here will have the same meaning as in Section 20 of the Representation of the Peoples Act, 1950.

Please delete the words which are not applicable.

** Applicable in the case of SCs, STs Persons who have migrated from one State/UT (Employment News 9/92).xl

ANNEXURE 2

Certificate Format for Armed Forces FORMAT (ON THE PROPER LETTER HEAD)

OFFICE OF THE EDUCATIONAL CONCESSION CERTIFICATE

This is to certify that Mr./Miss _____ is son/daughter of _____ (No. _____) resident of _____	
The above named Officer/JCO/OR _____:-	
Widows/Wards of Defense personnel Killed in action on _____ during _____	
Wards of Disabled in action on _____ during _____ and boarded out from service.	
Widows/Wards of Defense Personnel who died while service on _____ with death attributable to military service.	
Wards if disabled in service and boarded out with disability attributable to military service.	
Wards of Ex-Servicemen and serving personnel who are in receipt of Gallantry Award: _____.	
Wards of Ex-Servicemen.	
Wives of i) defense personnel disabled in action and boarded out from service. ii) Defense personnel disable in service and boarded out with disability attributes to military service. iii) Ex-servicemen and serving personnel who are in receipt of Gallantry Awards.	
Words of Serving Defense Personnel	
Wives of Serving Personnel	
Master/Miss _____ son/daughter of _____ Officer/JCO/OR is eligible for educational concession for admission in Tata Institute of Social Sciences, against the Armed Forces quota under Priority _____.	
No: _____	
Date: _____	
(Signature)	
Rubber stamp with Name & Designation	
Information about Income Certificate to be uploaded	

A. CANDIDATES BELONGING TO GENERAL AND OTHER NON-ELIGIBLE SC/ST/OBC (NC) CATEGORY (To be submitted at the time of FINAL ADMISSION).

Source of Income	Information about the Income Certificate
Applicant himself, Parent/s and/or Guardian / other Family members employed	Income certificate from the employer / ITR Form No. 16/16A for the financial year 2024-25 for all earning members in the family, as the case may be.
Applicant's Parent/s Retired	Pension yearly certificate / ITR Form No. 16/16A for the financial year 2024-25
If Applicant's Parent is a Farmer	Income Certificate issued by the appropriate authority like Tahsildar, Naib Tahsildar, Block Development Officer or the District Magistrate/Collector or the ITR Form No. 16/16A for the financial year 2024-25

Source of Income	Information about the Income Certificate
Applicant's Parent has Own business	1. Businesses with ITR filed: ITR Form No. 16/16A for the financial year 2024-25 2. Very small businesses/enterprises: Income Certificate issued by the appropriate authority like Tahsildar, Naib Tahsildar, Block Development Officer, or the District Magistrate/ Collector

B. CANDIDATES BELONGING TO ELIGIBLE SC/ST/OBC (NC) CATEGORY (To be uploaded with online application forms):-

Unemployed SC/ST and OBC (Non-Creamy Layer) applicants whose Parent's Annual income from all sources is below 2.5 lakh and 1 lakh respectively are required to pay an Application form fee of Rs. 250/- per programme. In order to claim this, the applicant is required to upload an Income Certificate for the Financial Year 2024-25 and is issued by the appropriate authority like Tahsildar, Naib Tahsildar, Block Development Officer, or the District Magistrate/Collector.

Salary Slip, Pension Slip, and the certificate issued by the employer/Community, etc., WILL NOT be considered.

ANNEXURE 3

Sample format of Income Certificate is given below:-

SAMPLE FORMAT OF INCOME CERTIFICATE

REVENUE CASE NO. XXX

This is to certify that the annual income from all sources including share of joint family for the financial year of April 1, 2024–March 31, 2025 of Mr./Ms. _____

in Rs. _____ in words _____.

Rev Case No. XXXXX/2024-25

Place:

Date of issue _____

Tahsildar Or Naib Tahsildar Or
Block Development Officer
Or Disrict Megistrate/Collector
(Seal)

ANNEXURE 4

Format for Economically Weaker Sections (EWS Certificate)

Government of

(Name & Address of the authority issuing the certificate)

INCOME & ASSEST CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS

Certificate No. _____

Date: _____

VALID FOR THE YEAR _____

This is to certify that Shri/ Smt./ Kumari _____ Son/ daughter/ wife of _____
_____ permanent resident of village/town/street _____

Post Office _____ District in the State/Union Territory _____ Pin Code _____ whose
photograph is attested below belongs to Economically Weaker Sections, since the gross annual income* of his/her
'father'*** is below Rs. 8 lakh (Rupees Eight Lakh Only) for the financial year _____. His/Her family does not own or
possess any of the following assets***:

I. 5 acres of agricultural land and above;

II. Residential flat of 1000 sq. ft. and above;

III. Residential plot of 100 sq. yards and above in notified municipalities.

IV. Residential plot of 100 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari _____ belongs to the _____ caste which is not recognised
as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List)

Signature with Seal of Office

Name

Designation

Recent
Passport
size attested
photograph of the applicant

*Note1: Income covered all sources i.e. salary, agriculture, business, profession, etc.

**Note2: The term "Family" for this purpose includes the person, who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

***Note3: The property held by a "Family" in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

ANNEXURE 5

FORMAT FOR OBC (NC) CERTIFICATE

OBC (Non-Creamy Layer) Certificate: OBC candidates from the creamy layer are treated as general candidates. Candidates belonging to OBC (non-creamy layer status) should send the non-creamy layer certificate* issued by an official of the Revenue Department of the respective state government. They should also enclose the income certificate/income-tax return (FY2024-25) filed by their parents/guardians. Please note that the non-creamy layer certificate issued before 1st April 2025, will be treated as outdated and such candidates will be treated as general candidates, even though they may belong to OBC (NC).

NOTE: OBC (NC) Candidates are required to send their OBC (NC) certificate in the given below prescribed format only. Kindly note Institute will not be entertained if OBC (NC) Candidates send their Non-Creamy Layer certificate in any other format. A sample of the prescribed certificate format (see below) is to be produced by the OBC (NC) candidates applying for admission to the Central Educational Institutes under the Government of India.

FORMAT OF OBC CERTIFICATE

This is to certify that _____, son/daughter of _____
_____, of village _____ District/Division _____ in
the State belongs to _____ the _____ community which is recognized as a

Backward Class in under following resolutions of Government of India, Ministry of Welfare:

*(i) Resolution No.12011/68/93-BCC (C), dated the 10th September, 1993, published in the Gazette of India, Extraordinary, Part-I, Section I, No. 186, dated the 13th September, 1993.

*(ii) Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.

*(iii) Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.

*(iv) Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.

*(v) Resolution No. 12011/96/94-BCC dated 9/03/96.

*(vi) Resolution No. 12011/13/97-BCC dated 03/12/97.

*(vii) Resolution No. 12011/99/94-BCC dated 11/12/97.

*(viii) Resolution No. 12011/68/98-BCC dated 27/12/99.

*(ix) Resolution No. 12011/88/98-BCC dated 06/12/99 published in the Gazette of India Extraordinary Part I Section I No. 270 dated 06/12/99.

*(x) Resolution No. 12011/36/99-BCC dated 04/04/2000 published in the Gazette of India Extraordinary Part I Section I No. 71 dated 04/04/2000.

*(xi) Resolution No. 12011/44/99-BCC dated 21/09/2000 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 21/09/2000.

*(xii) Resolution No. 12015/9/2000-BCC dated 06/09/2001.

*(xiii) Resolution No. 12011/1/2001-BCC dated 19/06/2003.

*(xiv) Resolution No. 12011/4/2002-BCC dated 13/01/2004.

*(xv) Resolution No. 12011/9/2004-BCC dated 16/01/2006 published in the Gazette of India Extraordinary Part I Section I No. 210 dated 16/01/2006.

*Shri _____ and/or his/her family ordinarily reside(s) in the _____
District/Division of the _____ State. This is also to certify that he/she does not belong to the persons/
sections(Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel
and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993 which is modified vide OM No. 36033/3/3004 Estt. (Res)
dated 09/03/2004.

District Magistrate, Deputy Commissioner, etc. Dated: SEAL

*Strike out whichever is not applicable N.B.

